



**ASA Affiliated Club  
RISK ANALYSIS AND MANAGEMENT SYSTEM (RAMS FORM)**

Activity:

Group:  Date:

Contact person:  Location:

Risks (potential losses)

1 Hypothermia	4. Dehydration
2 Psychological Stress	5. Accident/Injury
3 Sunburn/Exhaustion	6. Vehicle Accident

	Causal factors (lemons)	Risk reduction strategies
<b>People</b> <i>skills, attitudes, age, fitness, ratios, experience, health etc</i>	<ul style="list-style-type: none"> <li>○ Insufficient fitness level</li> <li>○ Not having any water</li> <li>○ No warm clothes</li> <li>○ Poor people management</li> <li>○ Poor event management</li> </ul>	<ul style="list-style-type: none"> <li>○ Disclosure of fitness level and ability on the mountain</li> <li>○ Take warm clothes</li> <li>○ Wear sunscreen and goggles</li> <li>○ Have plenty of water on hand</li> <li>○ Train in all conditions</li> <li>○ Management are organised</li> </ul>
<b>Equipment</b> <i>clothing, shelter, transport, activity specific gear, safety gear etc</i>	<ul style="list-style-type: none"> <li>○ Inappropriate clothing</li> <li>○ Unsuitable equipment</li> <li>○ Not enough water available</li> </ul>	<ul style="list-style-type: none"> <li>○ Enforce correct gear to be worn, including helmets</li> <li>○ Select equipment to suit skill level</li> <li>○ Provide extra water</li> <li>○ Safety officials over the mountain/gates</li> </ul>
<b>Environment</b> <i>weather, terrain, water, season etc</i>	<ul style="list-style-type: none"> <li>○ Cold weather conditions</li> <li>○ Sun burning weather conditions</li> <li>○ Dangerous mountain conditions</li> </ul>	<ul style="list-style-type: none"> <li>○ Monitor conditions</li> <li>○ Warm clothes for cold weather</li> <li>○ Sunscreen and goggles for burning weather</li> <li>○ Lots of water and food</li> <li>○ Extra change of clothes</li> </ul>

## CRISIS MANAGEMENT PLAN

<p><b>Missing or Lost Person</b></p> <ul style="list-style-type: none"> <li>• Stop the group and stay put</li> <li>• Establish when the person/s was last seen and state of mind/body</li> <li>• Priority to look after rest of group</li> <li>• Carry out search of immediate area they were last seen with clear control of group</li> <li>• If unsuccessful, seek assistance from Emergency Dept (Emergency Police 111)</li> <li>• Activate “Serious Accident / Emergency Procedures”</li> </ul> <p><b>INFORMATION NEEDED</b>                  Map                  Local Knowledge                  Information about lost person/s                  Emergency equipment</p>	<p><b>Injury / Illness</b></p> <ul style="list-style-type: none"> <li>• Stop the group</li> <li>• Assess the situation</li> <li>• Apply First Aid – <b>R.I.C.E.</b>                      (Rest, Ice, Circulation, Elevation)</li> <li>• Control bleeding</li> <li>• Get patient to walk, if possible (assisted if necessary) to hut <u>or</u> road end or make comfortable and someone stay with the patient.</li> <li>• Activate “Serious Accident/Emergency Procedures”</li> </ul>	<p><b>Fatality</b></p> <ul style="list-style-type: none"> <li>• Look after the group – shelter, fluids, food</li> <li>• Cover the body and create a “no-go” zone</li> <li>• Advise Emergency Dept                      (Emergency Police 111)</li> <li>• Activate “Serious Accident/Emergency Procedure”</li> <li>• Allow for grieving</li> <li>• Abandon the activity</li> <li>• Refer “Traumatic Incident involving death or severe injury” policy.</li> </ul>
--	--	--

Emergency procedures to manage each identified risk.      Emergency gear required.

1.	Person in charge has first aid training (Names of people)	
2.	Person in charge has first Aid Kit	First Aid Kit
3.	Person in charge has sound knowledge of mountain procedures (provide names)	
4.	Person in charge has copies of all medical details and RAMS forms	RAMS forms and medical forms
5.	Carry extra water, food, clothing	Food, water, cloths

### Useful emergency numbers

Event location:       Date/s

Emergency contact number	Name	Telephone
Fire, Ambulance, Police University contact		<b>Emergency : 111</b>
Venue Mobile		
<b>Bus Company</b> Ritchies		
Drivers of personal cars Sam Williams		
Department of Conservation		
Mountain radio service		
Nearest fire station		
Regional Council		