



ALBANY STUDENTS' EXECUTIVE COMMITTEE

Meeting 16 (2022)

Held

5 p.m., Thursday 01 September 2022
ASA Board Room, Level 2 Student Central

Supporting documents

Part 1:

- Meeting 15/22 minutes part one

Minutes

Part One

Attendance and Apologies

Attendance: Jake Law (Chair), Michaela Futter, Marizaan Zwart
Apologies:
Late Arrival:

1)

MOTION: 01/16/2022	
"That the Albany Students' Association Inc. accept the meeting minutes for Thursday 18 August 2022 part one as a true and accurate record."	
Moved	Chair
Seconded	Marizaan
Carried	U

2) Matters arising from the last meeting

i) Massey staff restructuring proposal

MUSAF wrote to Amy Heise for more information regarding the restructuring proposal of Massey admin and finance staff.

Tere has said that this restructure will not impact students. The proposed jobs are not student facing roles.

ii) Update regarding lecture recordings

MUSAF has written a letter to Giselle Byrnes regarding the standard of online lecturers.

Giselle has responded with a letter and wants to set up monthly meetings with Jean Jacoby, who is currently working in the Stream space.

3)

MOTION: 02/16/2022	Verbal report: President
"That the Albany Students' Association Inc. Executive Committee accepts the verbal report of the President, Jake Law and approves that their honorarium of \$1194.60 is paid until reapproval at the next executive meeting."	
MUSAF board meeting Bank authorisations Meeting with Michaela regarding Massey period trial difficulties Email to Janine Dean regarding doing an Instagram takeover Meeting with Tere, MAPSA president and Te Waka president Meeting with NZUSA Rainbow committee Meeting with Michalea and Auckland University Student Association engagement vice president regarding mayoral debate Planning for mayoral debate Meeting with NZUSA regarding debt free future campaign	

Meeting with Trudy regarding board member requirements	
Meeting with wellbeing advisor Aaron regarding wellbeing training for executives	
Meeting with Eliza regarding TIB day of action, ball	
Meeting with MAPSA and Te Waka	
ASEC meeting	
Meeting with Jacqueline	
Ball committee meeting	
Meeting with accommodation regarding ball promotions	
Meeting with Trudy regarding renaming rainbow alliance group	
Wrote mayoral candidate blurb	
Working on alliance group requirements with Fatima	
Meeting with North Harbour Ruby	
Meeting with Amy Heise regarding new multi faith space	
Reviewing and approving MUSAF student communication piece	
Working on letter to Giselle Burns regarding lecture recordings	
Reviewing policy for MUSAF policy committee	
CSCG email correspondence	
Meeting with penny regarding lecture recordings	
Meeting with Ben Austin and Christina Eagle from AMESS regarding staff restructuring proposal concerns	
Meeting with Jacqueline	
Preparing Kahoot for international high school student event	
Moved	Marizaan
Seconded	Michaela
Abstentions	Jake
Carried	U

4)

MOTION: 03/16/2022	Verbal report: Vice President
"That the Albany Students' Association Inc. Executive Committee accepts the verbal report of the Vice-President, Marizaan Zwart, and approves that their honorarium of \$659.75 is paid until reapproval at the next executive meeting."	
ASEC agenda	
Ball committee agenda	
Reviewing timesheets	
Wrote executive Facebook update	
Put up ball posters around campus	
Sausage sizzle to promote ball	
Meeting with wellbeing advisor Aaron regarding wellbeing training for executives	
Meeting with Eliza regarding TIB day of action, ball	
Picked up food for meetings	
Meeting with MAPSA and Te Waka	
ASEC meeting	

Ball committee meeting Catch up with Jacqueline Ball committee meeting minutes Emails with venue and vendors Mayoral debate with AUSA Researching team building activities for Albany executives Created group chat for Albany executives and made polls about activities Meeting with ball venue CSCG email correspondence Ball committee meeting Catch up with Jacqueline Meeting with Eliza	
Moved	Chair
Seconded	Michaela
Abstentions	Marizaan
Carried	U

5)

MOTION: 05/15/2022	Verbal report: Engagement Officer
"That the Albany Students' Association Inc. Executive Committee accepts the verbal report of the Engagement Officer, Michaela Futter, and approves that their honorarium of \$400.85 is paid until reapproval at the next executive meeting."	
Emails (lecture recordings, staff restructuring, period Call with Jake regarding period trial difficulties Academic board meeting Sausage sizzle to promote ball Meeting with AUSA engagement Vice President Meeting with wellbeing advisor Aaron regarding wellbeing training for executives Meeting with Eliza regarding TIB day of action, ball Picked up food for meetings Meeting with MAPSA and Te Waka ASEC meeting Mayoral Debate with AUSA Picked up koha for mayoral debate candidates CSCG email correspondence Period product meeting Emails about the flu vaccine initiative for students Chat with Jonna re Strawberry corner and mad hatter tea events	
Moved	Chair
Seconded	Marizaan
Abstentions	Michaela
Carried	U

8) Discussions

- i. Amazing Race update

The event went really well. There were students ranging from year 10 to year 13 participating. The students had to locate ASA and then complete a Kahoot in order to proceed to the next activity.

9) Late Items for Part One

Moving into Part Two

The Chair will move:

"That member of the media and public be now excluded from the meeting so that for the under-noted reasons, the following matters may be discussed without public disclosure; the Executive being satisfied, where appropriate, that there are considerations which outweigh the public interest of disclosure."

Reference: ASA (Albany Students Association) Constitution and Regulations, Schedule 3, Meeting Procedure, Section 1.8, Exclusion of Public."