



## **ALBANY STUDENTS' EXECUTIVE COMMITTEE**

### **Meeting 17 (2022)**

#### **Held**

5 p.m., Thursday 15 September 2022  
ASA Board Room, Level 2 Student Central

#### **Supporting documents**

#### **Part 1:**

- Meeting 16/22 minutes part one

#### **Minutes**

#### **Part One**

#### **Attendance and Apologies**

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| <b>Attendance:</b> Jake Law (Chair), Michaela Futter, Marizaan Zwart, Christina Eagle, Angelo Fray, Ben Austin. |
| <b>Apologies:</b>   |
| <b>Late Arrival:</b>  |

1)

|   |          |
|---|----------|
| <b>MOTION: 01/17/2022</b>   |          |
| "That the Albany Students' Association Inc. accept the meeting minutes for Thursday 1 September 2022 part one as a true and accurate record." |          |
| Moved   | Chair    |
| Seconded  | Marizaan |
| Carried   | Zwart    |

2) Matters arising from the last meeting

3)

|  |                          |
|--|--------------------------|
| <b>MOTION: 02/17/2022</b>  | Verbal report: President |
| "That the Albany Students' Association Inc. Executive Committee accepts the verbal report of the President, Jake Law and approves that their honorarium of \$1194.60 is paid until reapproval at the next executive meeting."  |                          |
| Prepared MUSAF student response to Amy Heise regarding staff restructure proposal<br>Response from Giselle – lecture recordings<br>Planned Kahoot for international high school students<br>Meeting with Tere and Delorne – getting MAPSA computers for their space<br>Event for international high school students<br>Meeting with Mikaela regarding student complaint<br>Meeting with Amy Heise regarding Massey staff restructure proposal<br>Reading MUSAF class advocate proposal<br>ASCEC meeting<br>Scheduling time with Giselle and Jean Jacoby<br>Meeting with NZDSA (New Zealand Disabled Student Association)<br>Meeting with Kristina regarding Co-lab facilitator position<br>Emails with Kayleigh - promoting clubs awards<br>MUSAF policy meeting<br>Meeting with Kiesha<br>Meeting with Kristina<br>MUSAF sub-policy committee<br>Emails with accommodation –Mental health awareness week events<br>Reviewing MUSAF board policy manual<br>Axe throwing with executives<br>Reviewing MUSAF policies<br>Reviewing application for campus co-lab facilitator roles |                          |
| Moved  | Marizaan                 |
| Seconded   | Michaela                 |

|             |      |
|-------------|------|
| Abstentions | Jake |
| Carried     | U    |

4)

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|--|-------------------------------|
| <b>MOTION: 03/17/2022</b>  | Verbal report: Vice President |
| <p>“That the Albany Students’ Association Inc. Executive Committee accepts the verbal report of the Vice-President, Marizaan Zwart, and approves that their honorarium of \$659.75 is paid until reapproval at the next executive meeting.”</p>  |                               |
| <p>Worked on ASEC agenda<br/> Ball preparations<br/> ASEC meeting<br/> Planning executives team event<br/> Meeting with Vivian from TIB and Michaela<br/> Massey associations period meeting<br/> Reviewing academic integrity committee documents<br/> Buying products for ASA free period products trial<br/> Academic Integrity Committee meeting<br/> Albany executives axe throwing event</p> |                               |
| Moved  | Chair                         |
| Seconded   | Michaela                      |
| Abstentions  | Marizaan                      |
| Carried  | U                             |

5)

|  |                                   |
|--|-----------------------------------|
| <b>MOTION: 05/17/2022</b>  | Verbal report: Engagement Officer |
| <p>“That the Albany Students’ Association Inc. Executive Committee accepts the verbal report of the Engagement Officer, Michaela Futter, and approves that their honorarium of \$400.85 is paid until reapproval at the next executive meeting.”</p>   |                                   |
| <p>Emails about electoral commission – setting up voting dates on 28<sup>th</sup> September and 5<sup>th</sup> October<br/> NZISA roadshow planning and communication<br/> Amazing Race for International high school students<br/> ASEC meeting<br/> Work on period product survey<br/> TIB meeting with Viv and Marizaan<br/> Meeting with associations – period trial<br/> Reviewed ASEC minutes<br/> NZUSA debt free future<br/> Axe throwing team building activity</p> |                                   |

|             |          |
|-------------|----------|
| Moved       | Chair    |
| Seconded    | Marizaan |
| Abstentions | Michaela |
| Carried     | U        |

## 8) Discussions

### a. ASA Period product trial

ASA will put out free period products for students to utilize in the lounge and possibly in the library. This trial will run until the end of the year until we can assess if it is successful and if students are using the products.

This is set to start on Monday 19<sup>th</sup> September 2022 – week 8.

Reusable products will also be available, students can request a size for period underwear and cups through a QR code.

End goal is to have Massey provide free period products for students in the bathrooms all over campus.

Michaela has been meeting with Massey staff to work out logistics, possibly to start semester 1 2023.

## 9) Late Items for Part One

- a. Christina Eagle enquired when the school committees and boards will find out when the new students will be taking over and how non-student executives would get elected to these committees or boards.

Jake discussed the potential structure of student executives sitting on boards and using information from the MUSAF student communication report.

- b. Halloween hunt

Student has requested that ASA hosts a Halloween hunt.

Poll on Instagram to see if students would want this to happen.

Halloween is during exam week, so may have to do it during study week.

## **Moving into Part Two**

### **The Chair will move:**

“That member of the media and public be now excluded from the meeting so that for the under-noted reasons, the following matters may be discussed without public disclosure; the Executive being satisfied, where appropriate, that there are considerations which outweigh the public interest of disclosure.”

Reference: ASA (Albany Students Association) Constitution and Regulations, Schedule 3, Meeting Procedure, Section 1.8, Exclusion of Public.”