



## **ALBANY STUDENTS' EXECUTIVE COMMITTEE**

### **Meeting 18 (2022)**

#### **Held**

2:30 p.m., Wednesday 5 October 2022  
ASA Board Room, Level 2 Student Central

#### **Supporting documents**

#### **Part 1:**

- Meeting 17/22 minutes part one

#### **Minutes**

#### **Part One**

#### **Attendance and Apologies**

<b>Attendance:</b> Jake Law (Chair), Michaela Futter, Marizaan Zwart (Minutes)
<b>Apologies:</b>
<b>Late Arrival:</b>

1)

<b>MOTION: 01/18/2022</b>	
"That the Albany Students' Association Inc. accept the meeting minutes for Thursday 15 September 2022 part one as a true and accurate record."	
Moved	Chair
Seconded	Michaela
Carried	U

2) Matters arising from the last meeting

a. MUSAF updates

Staff structure proposals being reviewed

Engagement officer and Vice President will be finishing their term on 30<sup>th</sup> November 2022, while President will remain in role until elections held in 2023.

b. Period product trial

Period stations doing well and being used by students.

ASEC happy with period product trial and excited to see how it develops further

*Action Item:*

*Michaela to send QR code to Christina Eagle for AV campus*

*More tampons to be ordered – from Chemist Warehouse - and pads – from The Warehouse-*

3)

<b>MOTION: 02/18/2022</b>	Verbal report: President
"That the Albany Students' Association Inc. Executive Committee accepts the verbal report of the President, Jake Law and approves that their honorarium of \$1194.60 is paid until reapproval at the next executive meeting."	
Preparing for campus co-lab interviews Reviewing MUSAF board manual policy Meeting with Asrita Singh (Massey wellbeing advisor) regarding Mental Health Awareness Week yoga event MUSAF Board meeting with Janine Dean discussing SSL (Student service levy) Meeting with Jacqueline – ball ticket Planning mature student event	

Interview with candidate for co-lab facilitator position  
 Meeting with Trudy (MUSAF) regarding election deadlines for 2023  
 Meeting with Amy Heise regarding multifaith space  
 Ball committee meeting  
 Meeting to schedule Korean student event during study week  
 ASEC update for FB  
 Review MUSAF change document with Trudy  
 Meeting with Athletes in Action  
 Meeting with Kiesha Dais and Kristina Sokolova  
 ASEC meeting  
 NZUSA Rainbow committee  
 NZUSA debt free meeting  
 Meeting with Jacqueline regarding the Ball bus  
 Ball set up & pack down  
 Ball event  
 Meeting with NZUSA Sam Blackmore (Co-Vice President)  
 MUSAF Board meeting  
 Preparing ASA MUSAF representation report  
 Meeting with Marla (MUSA President)  
 Reviewing MUSAF policy  
 Meeting with 2019 ASA President Meity  
 LOTY voting event  
 Meeting with 2019 ASA President Meity and Jacqueline  
 Massive magazine questions regarding MUSAF merger  
 Meeting with Jacqueline – staff restructuring  
 MUSAF board meeting

Moved	Marizaan
Seconded	Michaela
Abstentions	Jake
Carried	U

4)

<b>MOTION: 03/18/2022</b>	Verbal report: Vice President
<p>“That the Albany Students’ Association Inc. Executive Committee accepts the verbal report of the Vice-President, Marizaan Zwart, and approves that their honorarium of \$659.75 is paid until reapproval at the next executive meeting.”</p>	
<p>           Contacting ball vendors            Created ball run sheet            Created ball agenda            Meeting with Jacqueline regarding ball and Thursdays in Black event            Shopping for ball décor            Call with ball venue            Ball committee meeting         </p>	

Meeting with Jacqueline Picked up games for ball Meeting with Kiesha Dais and Kristina Sokolova ASEC meeting Packed van for ball Ball set up and pack down Ball event Returning ASA gear and unpacking the van Meeting with Jacqueline regarding ball Taking down ball posters ASEC meeting minutes Meeting with Kristina Sokolova Emails Updating ASEC calendar Reviewing ball survey Thursdays in Black Day of action event Reviewing MUSAF services report Emailing feedback to MUSAF regarding report	
Moved	Chair
Seconded	Michaela
Abstentions	Marizaan
Carried	U

5)

<b>MOTION: 05/18/2022</b>	Verbal report: Engagement Officer
<p>“That the Albany Students’ Association Inc. Executive Committee accepts the verbal report of the Engagement Officer, Michaela Futter, and approves that their honorarium of \$400.85 is paid until reapproval at the next executive meeting.”</p>	
Mature student tea discussion meeting Reviewed the Bachelor of Communications degree structure Period product trial discussions Meeting with Leanne Radovanovichto discussing Massey period product trial in bathrooms Ordered Thursdays in Black cookies for the Thursdays in Black Day of action event Reviewed ASEC agenda ASEC meeting Emails Meeting with Kiesha Dais and Kristina Sokolova Putting up strawberry posters around campus Lecturer of the year voting event Meeting with Jacqueline regarding period product orders for Strawberry Corner Thursdays in Black day of action event Review MUSAF staff restructure update	

Meeting with Leanne to discuss Massey period product trial in bathrooms MUSAF representation review Feedback to MUSAF regarding report	
Moved	Chair
Seconded	Marizaan
Abstentions	Michaela
Carried	U

## 8) Discussions

- a. Class Advocate and Volunteer awards have been moved to Wednesday 12<sup>th</sup> October at midday (Week 11)
- b. Executives expressed their concern regarding MHAW on Albany campus and plan to send a letter to Senior and wellbeing team.

*Action Item:*

*Marizaan to create a shared document for ASEC to create letter*

- c. GM requests:

<b>MOTION: 06/18/2022</b>	
"That a motion of appreciation of the ball committee be recorded, with particular recognition of the mahi and effort of VP, Marizaan Zwart."	
Moved	Chair
Seconded	Michaela
Abstentions	Marizaan
Carried	U

## 9) Late Items for Part One

- a. Class advocates

Marizaan discussed concerns that were raised during a Massey committee meeting about class advocates and their scope. The Massey lecturers felt like they were not aware of what class advocates are supposed to do and how to properly interact with them. As the new structure is being implemented, they are hoping for more communication surrounds the advocates.

## **Moving into Part Two**

### **The Chair will move:**

“That member of the media and public be now excluded from the meeting so that for the under-noted reasons, the following matters may be discussed without public disclosure; the Executive being satisfied, where appropriate, that there are considerations which outweigh the public interest of disclosure.”

Reference: ASA (Albany Students Association) Constitution and Regulations, Schedule 3, Meeting Procedure, Section 1.8, Exclusion of Public.”