



ALBANY STUDENTS' EXECUTIVE COMMITTEE

Meeting 20 (2022)

Held

5 p.m., Thursday 27 October 2022
ASA Board Room, Level 2 Student Central

Supporting documents

Part 1:

- Meeting 19/22 minutes part one

Minutes

Part One

Attendance and Apologies

Attendance: Jake Law (Chair), Michaela Futter, Marizaan Zwart (Minutes)
Apologies:
Late Arrival:

1)

MOTION: 01/20/2022	
"That the Albany Students' Association Inc. accept the meeting minutes for Thursday 13 th October 2022 part one as a true and accurate record."	
Moved	Chair
Seconded	Michaela
Carried	U

2) Matters arising from the last meeting

a. International Student Health insurance

- Michaela has drafted an email to be sent to either Giselle Byrnes/ Tere McGonagle-Daly/ international student advisor with proposal on how Massey can help support our international students
- Just waiting for resources to be sent through from NZISA
- Aiming to have this email sent out post exams.

b. Period Initiative

- ASA has put aside \$14K for the period initiative starting in 2023.
- Leanne will get in contact with Amy Heise to see if Massey can match the \$14K for more products.
- Cost of product, the distribution, advertising, and stock monitoring will be done by MUSAF.
- A distribution plan for distance students will also be looked into.
- A report will then be written in June 2023, evaluating the results from the trial. This will then impact the trial moving forward.

3)

MOTION: 02/20/2022	Verbal report: President
"That the Albany Students' Association Inc. Executive Committee accepts the verbal report of the President, Jake Law and approves that their honorarium of \$1241.86 is paid until reapproval at the next executive meeting."	
Meeting with Jacqueline regarding MUSAF staff restructure Reviewed MUSAF constitution Reviewed MUSAF financial policy Meeting with Alex Berry for Massey Council position Meeting with Kat (ASA Advocacy) and Stephanie (M@D) regarding distance lecturer awards Meeting with Marla (MUSA president)	

Wrote speech for volunteers' awards event
 Reviewed Massey Disability Action plan
 Class advocate and volunteers' awards event
 Meeting with Jacqueline and Dallin regarding SGM governance
 CSCG committee meeting
 ASEC meeting
 Working on MUSAF board agenda
 NUSA Debt free future meeting
 Meeting with Marla (MUSA president)
 NZUSA national council
 MUSAF board meeting
 Meeting with Marizaan and Michaela regarding SGM preparations
 Meeting with Delorne and Aniva regarding SGM
 ASA Special General meeting
 Clubs awards night
 MHAW feedback
 Meeting with Amy Heise
 Reviewed MUSAF job descriptions
 Planning trip for NZUSA congress and summit in Wellington

Moved	Marizaan
Seconded	Michaela
Abstentions	Jake
Carried	U

4)

MOTION: 03/20/2022	Verbal report: Vice President
<p> "That the Albany Students' Association Inc. Executive Committee accepts the verbal report of the Vice-President, Marizaan Zwart, and approves that their honorarium of \$685.85 is paid until reapproval at the next executive meeting." </p>	
<p> Drafting email to wellbeing advisors Call with Jacqueline regarding SGM Reviewed timesheets Reviewed SGM agenda and documents Worked on ASEC agenda Class advocate awards event ASEC meeting Reviewed period proposal for MUSAF CSCG committee meeting ASEC meeting minutes Meeting with Jake and Michaela regarding SGM preparations Special General Meeting Clubs Awards Night SGM Minutes </p>	

Emails	
Moved	Chair
Seconded	Michaela
Abstentions	Marizaan
Carried	U

5)

MOTION: 04/20/2022	Verbal report: Engagement Officer
"That the Albany Students' Association Inc. Executive Committee accepts the verbal report of the Engagement Officer, Michaela Futter, and approves that their honorarium of \$416.71 is paid until reapproval at the next executive meeting."	
<p>Reviewed SGM agenda and documents Meeting with Jacqueline regarding period initiative Class advocate and volunteer event CSCG committee meeting Writing period proposal for MUSAF Replenished period tower in library ASEC meeting Emails with Leane Meeting with Trudy regarding period proposal Meeting with Varsha and Brandon regarding intentional student support Wrote period initiative for SGM Meeting with Jake and Marizaan regarding SGM preparation Special General Meeting Clubs awards night Meeting with Leane regarding period trial</p>	
Moved	Chair
Seconded	Marizaan
Abstentions	Michaela
Carried	U

8) Discussions

9) Late Items for Part One

Moving into Part Two

The Chair will move:

“That member of the media and public be now excluded from the meeting so that for the under-noted reasons, the following matters may be discussed without public disclosure; the Executive being satisfied, where appropriate, that there are considerations which outweigh the public interest of disclosure.”

Reference: ASA (Albany Students Association) Constitution and Regulations, Schedule 3, Meeting Procedure, Section 1.8, Exclusion of Public.”