



ALBANY STUDENTS' EXECUTIVE COMMITTEE

Meeting 21 (2022)

Held

4 p.m., Thursday 17 November 2022
ASA Board Room, Level 2 Student Central

Supporting documents

Part 1:

- Meeting 20/22 minutes part one

Minutes

Part One

Attendance and Apologies

Attendance: Jake Law (Chair via Zoom), Marizaan Zwart, Michaela Futter, Jennifer Zhou, Ellen Dixon (NZUSA Candidate), Tangi Gardiner (NZUSA Candidate),
Apologies:
Late Arrival:

1)

MOTION: 01/21/2022	
"That the Albany Students' Association Inc. accept the meeting minutes for Thursday 27 th October 2022 part one as a true and accurate record."	
Moved	Chair
Seconded	Michaela
Carried	U

2) Matters arising from the last meeting

3)

MOTION: 02/21/2022	Verbal report: President
"That the Albany Students' Association Inc. Executive Committee accepts the verbal report of the President, Jake Law and approves that their honorarium of \$1241.86 is paid until reapproval at the next executive meeting."	
Meeting with Jacqueline regarding the purchase of the new ASA van Meeting with Jacqueline regarding proposed event schedule for 2023 Preparing for MUSAF board meeting Reviewing MUSAF staff feedback Helped distribute pebbles for ASA Halloween Pebble hunt MUSAF board meeting Korean shoe making event Meeting with Jacqueline regarding ASEC Wellington trip MHAW email feedback Phone call with Trudy regarding staff restructure Debt free futures meeting Reviewing ASA staff restructure document Reviewing decisions document from MUSAF Meeting with Tere Meeting with Jacqueline regarding end of year staff and ASEC event Bank authorizing Meeting with Amy Heise regarding staff restructuring proposal Meeting with Michaela regarding MUSAF funding free period products Meeting with Amy Heise and Disability Massey Meeting with VUSA (Victoria University Student Association) and MUSA (Massey University Student Association) Attended club end of year party	
Moved	Marizaan
Seconded	Michaela

Abstentions	Jake
Carried	U

4)

MOTION: 03/21/2022	Verbal report: Vice President
<p>“That the Albany Students’ Association Inc. Executive Committee accepts the verbal report of the Vice-President, Marizaan Zwart, and approves that their honorarium of \$685.85 is paid until reapproval at the next executive meeting.”</p>	
<p>Worked on ASEC agenda Reviewed and filled ASEC timesheets Worked on end of year report ASEC meeting Reviewing academic integrity documents Academic integrity committee meeting ASEC meeting minutes Reviewing ASA services MUSAF feedback Reviewing MUSAF decision document regarding staff feedback Emails FB messenger</p>	
Moved	Chair
Seconded	Michaela
Abstentions	Marizaan
Carried	U

5)

MOTION: 04/21/2022	Verbal report: Engagement Officer
<p>“That the Albany Students’ Association Inc. Executive Committee accepts the verbal report of the Engagement Officer, Michaela Futter, and approves that their honorarium of \$416.71 is paid until reapproval at the next executive meeting.”</p>	
<p>FB messenger (Free fares, NZISA) Reviewed ASEC agenda and documents Meeting with John regarding operations staff restructure Drafted international insurance letter Korean shoe making event Reviewed staff MUSAF feedback ASEC meeting Meeting with Jake regarding staff restructure Emailed Vivien Cheah from student success Reviewing ASEC meeting minutes</p>	

NZISA representative council meeting	
Emails	
Equitable insurance coverage for international students	
Moved	Chair
Seconded	Marizaan
Abstentions	Michaela
Carried	U

6)

MOTION: 05/21/2022	
"That the Albany Students' Association Inc. Executive Committee approves the continued fortnightly payment of \$1241.86 to the ASA President provided the President remains in the role and continues their duties until the handover to the new representative body is completed or earlier on direction from MUSAF."	
Moved	Marizaan
Seconded	Michaela
Abstention	Jake
Carried	U

8) Discussions

- a. Discussion with Ellen and Tangi regarding NZUSA candidate positions

Feedback from ASA regarding the highs and lows of NZUSA during 2022

- Michaela discussed the not feeling very connected to NZUSA this year and how COVID has impacted NZUSA. As ASA is changing next year, it would be a great opportunity to reconnect with NZUSA. President's training felt very disconnected as it was held during the Delta COVID-19 outbreak at the start of the year. We have been working with Thursdays in Black this year, which has been amazing to create a safe place and resources for our students.
- Marizaan discussed how the policy committee worked very quickly this year as there were only around 3 people on the committee. Mentioned attending the President's training at the start of the year, and how many student presidents were not able to attend due to COVID and vaccinations.
- Jake discussed being able to create relationships with fellow student associations and working alongside other students. The low from this year would be coming into his role during a very tense time and having to see some student associations leaving NZUSA.

9) Late Items for Part One

Moving into Part Two

The Chair will move:

“That member of the media and public be now excluded from the meeting so that for the under-noted reasons, the following matters may be discussed without public disclosure; the Executive being satisfied, where appropriate, that there are considerations which outweigh the public interest of disclosure.”

Reference: ASA (Albany Students Association) Constitution and Regulations, Schedule 3, Meeting Procedure, Section 1.8, Exclusion of Public.”