



Special General Meeting

Minutes

Held Wednesday 21st March 2018 at 12pm
In the Student Lounge, Second Floor,
Student Central, Massey University, Albany Campus.

1. Attendance

ASA Executive: Jason Woodroofe, Venya Patel, Quinn Moffat, Joseph Taylor, Ryoma Ashikaga, Monique Neal, Mitchell Brennan, Suzannah Koningham

Other members: James Edley, Kate Hayhoe, Jennifer Koningham, Haneesh Bidani, Ryan Olivier, Chantelle de Beer, Yoshan Ekanayaken, Amelia Beckley, Dylan Sebastian, Philip Karama, Lauao Havili, Ryan Lambert, Chelsea Martin, Max Linner, Shelby Siljeur, Meity Tang, Jasmine Johnson, Johnathon Dudley, Ariana Walker, JayJay Taylor, Julia Wang, Carol Mudoza, Kevin Silver, Darya Krylova, Jennifer Zhou, Cameron Palmer, Sophia Ramsay, Christopher Drake, Jessica Blake, Holly Scott, Grace Mua, Zeyuan Hua, Jzahao Hu, Rose Fitzmaurice, Connor Lair, Shahed Abu Jwaied, Cade Wishart, Sian Welsford, Reginald Bate, Busin Bas, Anna Xu, Bo Chen, Dominic Sanicas, Keanu Kelbrick, Shu Sin Chong, Ifzat, Wang Yuediao, Christina Wilson

2. Apologies

Aaron Deo (Rugby Club)

3. Minutes of Annual General Meeting held 26th July 2017

Motion SGM 01/2018

“That the Minutes of the Annual General Meeting held 26th July 2017 be accepted as true and accurate record.”

Moved: Chair
Seconded: Monique
Carried U

4. Matters Arising

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There are no matters arising from the previous General Meeting.

5. Financial Business

Motion SGM 02/2018:

“That the 2018 Albany Students’ Association Inc. budget be ratified.”

Moved: Chair
Seconded: James Edley
Carried U

6. Legal Matters

There are no legal matters arising.

7. MOU with Te Waka O Nga Akonga Maori

Motion 03/2018:

“THAT the Memorandum of Understanding between Albany Students' Association Inc and Te Waka O Nga Akonga Maori for 2018 be ratified.”

Moved: Chair
Seconded: Ryan Lambert
Carried U

8. Constitutional Changes

Motion 04/2018

“All references to the 2017 executive positions will be reworded to their 2018 equivalent”

Moved: Chair
Seconded: Meity Tang
Carried U

Motion 05/2018

“THAT the Albany Students’ Association Inc. Executive Committee agree to all picture, spelling, grammatical, syntax and numbering changes in the constitution to be accepted”

Moved: Chair
Seconded: James Edley
Carried U

i) **Motion 06/2018**

“THAT the wording in Motion 05/2018 *Executive Committee* be changed to *Membership.*”

Moved: Chair
Seconded: Joseph Taylor
Carried U

Motion 07/2018

“THAT the following definitions be added to Section 2, Interpretation:

“Distance Student” shall mean, “Any person enrolled at Massey University’s Albany Campus studying less than 50% of their courses internally”

“Executive Position” shall mean “The members of the ASEC who hold the President, Vice President, Education and Clubs’ and Engagement Executive Positions.”

“Internal Student” shall mean “Any person enrolled at Massey University’s Albany Campus studying at least 50% of their courses internally.”

“Representative Position” shall mean “The members of the ASEC who hold the Welfare, Academic and Social Representative Positions.”

“Working Days” shall mean “All Days excluding weekends and public holidays.”

Moved: Chair
Seconded: Shahed Abu Jwaied
Carried U

Motion 08/2018:

“THAT the Albany Student’s Association Inc. Executive Committee agrees section 7.1.a, be changed from:

7.1 Full and Free membership

- a) *To be eligible for Full and Free membership to the Association, the person must be enrolled at Massey University Albany Campus as a student.*

To:

- a) *To be eligible for Full and Free membership to the Association, the person must be enrolled at Massey University Albany Campus as an **internal** student.*

Moved: Chair
Seconded: Cade Wishart
Carried U

Motion 09/2018:

“THAT the Albany Student’s Association Inc. Executive Committee agrees section 9.7, When a vacancy arises on the Executive of the Albany Student’s Association constitution be changed from:

“a) When a vacancy arises a General Executive may be offered a Vice President position also a Vice President may be offered the President position in the event of a vacancy.

b) In the case where a vacancy has not been filled as stated in 9.7a) and where the vacancy has arisen before the end of the first semester, a byelection must be held within 15 clear days. The by-election shall follow the same rules laid out in schedule 2.

c) In the case where a vacancy has not been filled as stated in 9.7a) and where the vacancy has arisen after the end of the first semester, a byelection shall be held at the discretion of the Executive. The by-election shall follow the same rules laid out in schedule 2.

d) Should the entire executive resign, the Office Manager shall have the authority to co-opt a Class Advocate or Club President to the executive in order to run an election.”

To:

“a) In the case where a vacancy of an executive position on ASEC has arisen prior to the 1st of July, a by-election shall be held and shall follow the same rules laid out in schedule 2. The By-election must be held within 15 clear days. If the vacancy occurs after the 1st of July, a by-election shall be held at the discretion of the executive.

“b) In the case where a vacancy of a representative position has arisen on the executive, the ASEC may choose to co-opt a member onto the ASEC instead of holding a by-election. If the ASEC choose to hold a by-election, it shall follow the same rules laid out in schedule 2.

c) Should the entire executive resign, the General Manager shall have the authority to co-opt a Class Advocate or Club President to the executive in order to run an election.”

Moved: Chair
Seconded: Meity Tang
Carried U

Motion 10/2018:

“THAT the Albany Student’s Association Inc. Executive Committee agrees section 9.8, Co-opting of the Albany Student’s Association constitution be added:

“9.8 Co-opting:

b) In a situation where a representative position is vacated before the executive elections have concluded for the following year’s ASEC, the ASEC

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in office, may choose to co-opt a student into the vacated representative position.

- c) *Vacancies of the executive positions on the committee must be filled by process of normal election procedure stated in schedule 2 of the constitution and are not covered by the co-opting process.*

9.8.1 *Eligibility:*

- a) *For a student to be eligible to be co-opted by the executive they must meet one of the following criteria:*

- i. *The student must be/have been a class representative for that year in either semester one or two*
- ii. *And/or, the student must be a current club executive for that year*

9.8.2 *In addition to these criteria the student must meet the eligibility requirements in section 9.3 of the constitution and regulations.*

a) *Process of appointment:*

- i. *The ASEC must advertise that they intend to co-opt a student on to the representative positions at least 5 working days prior to the meeting.*
- ii. *The co-opting of a student to a representative position on the executive must take place in part one of an executive meeting.*
- iii. *The co-opting must take place via a majority vote of at least 75% of the entire ASEC.*
- iv. *Members of the Association are entitled to voice their opinions on the process, however have no voting rights in the co-opting process.*

b) *Honoraria entitlement:*

- i. *A co-opted student is entitled to the pro-rated honoraria of the position proportionate to the amount of time they are co-opted for. They may not however be entitled to any back payments relating to the amount of time the position has been vacated.*

c) *Handover:*

- i. *Once the annual executive elections have been conducted and the new executive for the following year has been confirmed the co-opted member automatically resigns their position to the new executive elect student in that role.”*

Moved: Chair

Seconded: Ryan Lambert

Carried U

Motion 11/2018

“THAT section 9.8.2 c), of *Co-opting* be amended from:

“Once the annual executive elections have been conducted and the new executive for the following year has been confirmed the co-opted member automatically resigns their position to the new executive elect student in that role.”

To:

*“Once the annual executive elections have been conducted and the new executive for the following year has been confirmed, the co-opted member automatically resigns their position **within two weeks** to the new executive elect student in that role.”*

Moved: Chair

Seconded: Quinn Moffat

Carried U

Motion 12/2018:

“THAT the Albany Student’s Association Inc. Executive Committee agrees section 14 of the Albany Student’s Association constitution be changed from:

“On the winding-up or dissolution of the Association, the surplus assets of the Association, after payment of all costs, debts and liabilities shall be handed to a organisation of the majority of the members choosing, to be held upon trust and invested for the benefit of the student community until such time as a similar Association is formed PROVIDED THAT no such assets may be distributed to an association which permits members to receive personal pecuniary benefits or a distribution of assets on winding up, or whose rules may be altered to permit such benefits or distributions.”

To:

*“On the winding-up or dissolution of the Association, the surplus assets of the Association, after payment of all costs, debts and liabilities shall be handed to a **charitable** organisation of the majority of the members choosing, to be held upon trust and invested for the benefit of the student community until such time as a similar Association is formed PROVIDED THAT no such assets may be distributed to an association which permits members to receive personal pecuniary benefits or a distribution of assets on winding up, or whose rules may be altered to permit such benefits or distributions.”*

Moved: Chair

Seconded: Johnathon Dudley

Carried U

- Jason explained that ASA needs a charitable status in order for ASA to register as one.
- Also, for the growth of ASA as an organisation. Tax reduction in order for ASA to be able to provide extra funding for Student services and activities for improved services.

End of Constitutional Changes

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9. General Business / Discussion Items

- i. **Club printing budget:** Club Representatives claimed that the printer in the library was not of high quality
- ii. **Club Meeting Space:** Club representatives expressed their concerns with library bookings. Jason suggested booking out the board room in ASA as a last option.
- iii. **Club event ideas:** If a club has an idea for a big public event, then they are welcome to bring it to ASA and we can provide a way of doing so. The event idea must be likely to be successful if we were to provide assistance.

a) Event ideas

- i. **More student night events (geared towards 2nd/3rd year students)**
 - Live music at Fergs on Fridays
 - Night markets> Pub quiz
 - TV/movie nights in student lounge (Many liked last year Game of Thrones episode nights, and prefer TV shows over movies)
 - Bringing food cans for movie tickets
- ii. **Culture**
 - Something that integrates cultural holidays/festivals
- iii. **Clubs**
 - Integrate clubs for ASA events.
 - Club Collab Committee held every one or two semesters to organize events. A few club representatives (MACS) claimed that they already have something like this, but it would be better if ASA helped them with organisation, for example, space for meeting or using ASA printer
- iv. **Day Trips**
 - Beach events for sports clubs
- v. **Public Speaking**
 - There was a suggestion to hold lecture series run by students to practice formal speaking
 - ASA could assist Toast Masters to carry this out
- vi. **Sustainability**
 - ASA could work with the Gardening Club for future events
- vii. **Business students (from clubs such as MACS) want to help ASA in terms of manpower and carrying out events**
- viii. **Markets**
 - Textbook market
 - Op-shop market
- ix. **Snow day**
- x. **Ball committee**

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- 2011 was the last good Ball
- Students want a higher budget for alcohol

10. Late Items

11. Q&A

- i. **Chantelle:** If ASA registers as a charity, how can ASA receive income?
Jason: Provided an example of how NZUSA holds a charitable status through which we also receive Levies. Jason drew parallels between NZUSA and ASA as charitable organisations.
- ii. **Shahed:** How does tax exemption work for ASA?
Jason: Since we are an organisation ASA is being highly taxed. Any surplus we hold, cannot be used towards providing for students. As a result, we end up using our full budget.
- iii. **Clarification on Motion 07/2018:** How does it affect students if we change study mode from internal to external, or vice versa?
Jason: If you are a distance student, there is another Extramural Association available. Internal Students refer only to students studying in Albany Campus. We do not have the manpower to provide for both types of students. Although, if you do have any issues with sorting out your papers, ASA will be able to assist you to sort it out.

Meeting Closed