



**ALBANY STUDENTS'  
ASSOCIATION INC.**

Advocacy | Representation | Student Services.

# Annual General Meeting

## Minutes

**Held Wednesday 31<sup>st</sup> July 2013 at 12pm  
In the Student Lounge, Second Floor,  
Student Amenities Centre, Massey University, Albany Campus.**

### **1. Welcome and Introductions**

Welcome from the Acting President. The Albany Students' Association Executive Committee portfolio holders introduced themselves. Purpose of the meeting explained. Procedural motions and Standing Orders explained for the benefit of the members.

Request members to sign in.

Meeting opened at 12:12pm

### **2. Apologies**

Apologies are called for from the Chair. Team Albany

#### **Motion 05/2013:**

"THAT the apologies for the Annual General Meeting held on Wednesday 31st July 2013 be accepted."

**Moved: Chair  
Seconded: Kate  
Carried**

### **3. Minutes of Special General Meeting held 20<sup>th</sup> MARCH 2013**

The minutes of the previous meeting are tabled

#### **Motion 06/2013:**

"THAT the Minutes of the Special General Meeting held 20<sup>th</sup> March 2013 be accepted as a true and accurate record."

**Moved: Tayla  
Seconded: Pauline  
Carried**

### **4. Matters Arising**

There were no matters arising from the previous General Meeting.

*Minutes  
Annual General Meeting of the Albany Students' Association Inc.  
Held at Massey University, Albany Campus  
Student Lounge, Student Amenities Centre, 12 noon  
31<sup>st</sup> July 2013*

**5. Financial Business**

**5.1 Acceptance of the 2012 Financial Statements**

The ASA Annual report for 2012 is tabled.

**Motion 07/2013:**

"THAT the financial statements for the Albany Students' Association Inc. for the year ending December 2012 be accepted as a true and accurate record."

**Moved: Pauline  
Seconded: Jonathan  
Carried**

**5.2 Ratification of the Auditor for 2014**

**Motion 08/2013:**

"THAT William Buck Christmas Gowland Ltd is ratified as the auditors of the Albany Students' Association Inc. 2014 financial statements."

**Moved: Tayla  
Seconded: Manu  
Carried**

**5.3 Ratification of the draft budget for 2014**

Please note that this is mainly an operating mandate for expenditure that occurs over the period November to March and as such contains many assumptions that have yet to be confirmed and which will be incorporated into the final 2014 budget presented to the membership at the Special General Meeting in March 2014.

The draft budget for 2014 is tabled.

**Motion 09/2013:**

"THAT the Albany Students' Association Inc. Draft Budget for 2014 be ratified."

**Moved: Jonathan  
Seconded: Andre  
Carried**

**6. Legal Matters**

**6.1 Ratification of Legal Representation for 2014**

**Motion 10/2013:**

"THAT Davenports Harbour be ratified as the legal advisors of the Albany Students' Association Inc. for 2014."

**Moved: Tayla  
Seconded: Manu  
Carried**

## **7. MOU with Te Waka O Nga Akonga Maori**

### **Motion 11/2013:**

"THAT the Memorandum of Understanding between Albany Students' Association Inc and Te Waka O Nga Akonga Maori for 2014 be ratified."

**Moved: Pauline  
Seconded: Daniel  
Carried**

## **8. Constitutional Changes**

### **Motion 12/2013**

"That the definition of ASA members in section 2 of the Albany Student's Association constitution be amended from:

"Member" shall mean "member of the Association"

To:

"Member" shall mean "Full and Free member of the Association"

With all references corresponding to this definition being altered to reflect this change

**Moved: Kate Dickie  
Seconded: Sarah Teideman  
Carried**

### **Motion 13/2013**

"That section 8 of the Albany Student's Association constitution be amended to include section 8.4:

"Members or non-members may bestow voluntary donations upon the Association should they be so inclined. The Association shall retain the right to refuse such donations should the Executive see fit."

**Moved: Kate Dickie  
Seconded: Sarah Teideman  
Carried**

### **Motion 14/2013**

"That the Vice President position as listed in section 12.2 subsection ii of the ASA constitution be disestablished and three positions charged with the portfolios of the former position be established as follows:

'Social Vice President'

'Education Vice President'

'Administration Vice President'

**Moved: Jonathan McDonald  
Seconded: Hal Smith-Stevens  
Carried**

**Motion 15/2013**

"That the 'College of Education representative' position shall be disestablished and a new position 'College of Health representative' be established in section 12.2 subsection iii) of the ASA constitution"

**Moved: Jonathan McDonald**  
**Seconded: Pauline**  
**Carried**

**Motion 16/2013**

"That the position of Mature Students Representative be Established in section 12.2 subsection ix) of the ASA constitution with the subsection amended from:  
 Up to but not exceeding four (4) co-opted positions, one of which must be reserved for the Te Waka O Nga Akonga Maori President unless the position is refused.

To:

Mature Students Representative;"

**Moved: Daniel Sanson**  
**Seconded: Tayla Rea**  
**Carried**

**Motion 17/2013**

"That the ASA constitution shall be amended to include section 12.2 subsection x):

Each elected representative listed in section 12.2 subsections iii) through ix) may at their own discretion elect to co-opt into their position up to but not exceeding one (1) member."

**Moved: Kate Dickie**  
**Seconded: Tayla Rea**  
**Carried**

**Motion 18/2013**

"That the ASA constitution shall be amended to include section 12.2 subsection xi):

The Executive may co-opt up to but not exceeding ten (10) members into any position excluding those listed in section 12.2 subsections i) and ii). Each individual representative shall retain the right to overrule the executive's ability to co-opt should the decision be made in regards to their position. One (1) co-opted position each must be reserved for the Te Waka O Nga Akonga Maori President and a nominated representative for pasifika students unless the positions is refused once offered."

**Moved: Kate Dickie**  
**Seconded: Tayla Rea**  
**Carried**

**Motion 19/2013**

"That section 12.5 subsection e) of the ASA constitution be amended from:

At each meeting of the Executive, greater than half the total number of filled positions on the Executive shall constitute a quorum. One of these is to be the Association President, or the Association Vice President.

To:

At each meeting of the Executive, greater than half the total number of members of the Executive shall constitute a quorum up to a maximum of 10 Executive members. One of these is to be the Association President or a Vice President.

**Moved: Sarah Dickie**  
**Seconded: Hal Smith-Stevens**  
**Carried**

**Motion 20/2013**

"That all references in the constitution in regards to the 'vice president' be changed to 'a selected vice president' or 'a Vice President' as appropriate."

**Moved: Jonathan McDonald**  
**Seconded: Hal Smith-Stevens**  
**Carried**

**Motion 21/2013**

"That the Executive be given the right to alter section 2.14 of schedule 1 and sections 12.4 and 12.6 of the ASA constitution solely in regards to co-opting and all positions established in the Albany Students Association annual general meeting held on the 31<sup>st</sup> of July 2013 until the executive ratifies such amendments or the 31<sup>st</sup> of December 2013."

**Moved: Jonathan McDonald**  
**Seconded: Manu Lange**  
**Carried**

**9. 2014 Executive Elections**

- The nomination period for the 2014 ASA Executive opens on Monday 12<sup>th</sup> August and runs through to Friday 23<sup>rd</sup> August.
- The election will run from Friday 20<sup>th</sup> September to Wednesday 25<sup>th</sup> September.

**Meeting closed at 1pm**