



ALBANY  
STUDENTS'  
ASSOCIATION

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*Representing Students*

ASA.AC.NZ

**EXECUTIVE COMMITTEE**  
**ANNUAL REPORTS**  
**FOR 2022**

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## ASA President's Summary Report 2022



2022 was an incredibly rewarding and meaningful year to be the ASA Student President, with significant changes being made in the student representation space at Massey University. I am most proud of the relationships I formed while serving as president, from Massey staff, students, to my student leader peers across Aotearoa.

Student wellbeing was an area of significant interest in 2022, with work being done to adopt the Disability Action Plan, consultation work on the pastoral code of care, and Massey employing Māori, Pasifika, and Rainbow wellbeing advisors, as well as a sexual harm prevention advisor. The university is realizing the risks and potential associated with becoming responsible for student health and safety, and I am glad to have been able to support students by sharing student voice with the aim to enhance student wellbeing. It is key that the relationships formed with wellbeing staff continue in the future, to ensure that students are supported by relevant and responsive University staff and structures.

I am most pleased by the relationships I formed with the diverse student representatives at Massey's Albany campus. Our vision is that the new equitable structure that was co-created by students and became Te Tira Ahu Pae, will better empower and support the diverse student communities at Massey.

This was ASA's final year, and there is sadness associated with the end of an organisation which has supported students to the point of sacrifice for many years. I would like to acknowledge all past Presidents and ASA executive students, who have worked tirelessly to support students, much of that mahi which is now forgotten or not recorded, but with lasting impacts. I wish to acknowledge the ASA staff who have dedicated many years to ensuring the success and continuation of our association, I hope you will remain to see the success of Te Tira Ahu Pae.

'There are neither beginnings nor endings to the Wheel of Time. But it was *a* beginning.'

- Robert Jordan, The Wheel of Time.

Jake

# ASA President's Full Report 2022

## Introduction

This report is written as an End of Year summary of my work as ASA President in 2022. This report covers the meetings I have attended within the ASA and MUSAF (renamed Te Tira Ahu Pae on 15<sup>th</sup> November), externally with Massey University as well as organisations such as NZUSA and the Government. Included are ASA events that I have been a part of as well as my involvement in advocacy, consultation and special projects. This Report is concluded with recommendations for the 2023 Te Tira Ahu Pae Executive and warm acknowledgements to those who have supported me throughout this year.

## Executive Committee Meetings

### FORTNIGHTLY EXECUTIVE MEETINGS

Since becoming President following the March 2022 by-election, I have had the privilege to chair and run fortnightly meetings in my role as President. In these meetings we discussed and made decisions on student issues that were impacting students not only on Albany Campus but also Massey wide through our work with the Massey University Student Associations' Federation. Through these meetings we had the opportunity to engage with student clubs and other interested parties who attended our meetings to provide feedback and learn more about changes impacting students. Chairing these meetings was incredibly rewarding, and I am proud not to have missed an ASA executive meeting during my term.

### ASA ANNUAL GENERAL MEETING

On May 25<sup>th</sup>, 2022, I hosted the ASA Annual General Meeting. We welcomed ASA members to our AGM to hear updates about our advocacy in the student space, as well as support changes that allowed us to continue our work to amalgamate with other Massey University Student Associations. During the 2022 AGM we accepted ASA's 2021 Financial and Performance Reports, as well as accepted our updated 2022 budget. We also ratified William Buck LTD as the continued auditors of ASA financial statements. With support from our membership, we updated honoraria payments to provide parity and support to current executive members due to ongoing unfilled roles in the ASA executive. We were able to share our plans to hold the first ASA ball in three years, and reviewed feedback on what ball theme and ticket price students supported. We also ratified the MOU between Te Waka O Nga Akonga Māori and the ASA as sign of good faith and our continuing positive relationship. This was the final Annual General Meeting of the Albany Students' Association.

### ASA SPECIAL GENERAL MEETING

The final ASA Special General Meeting was held in person on the 19<sup>th</sup> of October 2022. The purpose of this SGM was to ensure members were informed of the work undertaken by the MUSAF

board and member associations, which resulted in the proposal to amalgamate and restructure the student associations. Due to MUSAF's directive for all associations to hold their SGM on the same day, our SGM was held later in the year than usual on 19th October 2022. During the ASA SGM, motions were successfully passed to amalgamate and restructure with other Massey University associations, merging our representation and service models. Student members thoughtfully engaged with these significant changes, by asking questions and making comments during the meeting. The membership also confirmed an honoraria amendment which allowed student representatives to be paid the increased living wage as of September 2022. ASA presidents, Ben Austin (2021), Meity Tang Carlman (2019) and Jake Law (2022), and ASA vice presidents, Michaela Futter (2021), Marizaan Zwart (2022), were also appointed ASA life membership.

Normally during the ASA SGM, part of business would be to introduce the incoming ASA student executive, but due to the amalgamation, and the amalgamated association's Student Representatives being appointed and elected later in the year, no incoming executive were confirmed at the final ASA SGM.

## **Committee Meetings**

During my time as ASA President, I have been involved in many committee and Board Meetings, as well as regular meetings with Massey Senior Leadership and meetings with Massey staff. I also met regularly with national external bodies such as NZUSA and Thursdays in Black. I met regularly with Albany Campus Māori student president Mikaela Matenga, and Pasifika president Delorne, to provide support and work in collaboration.

### **MASSEY UNIVERSITY LIBRARY ADVISORY COMMITTEE**

I was able to attend one Library Advisory Committee meeting on the 6<sup>th</sup> of October 2022, which was the final meeting of 2022, this was due to filling this role in the absence of the ASA student Welfare officer. Library staff were able to provide updates on what changes were being made that might affect students as well as ask student representatives to share thoughts on 2022 library experiences. It was noted that changes to a library system meant short loan bookings could no longer be made, and the library will seek consultation with students on these changes.

### **CLUB GRANT MEETINGS**

During 2022 there were six Club Grant Round Meetings. The ASA Vice President and Engagement officer also attended these meetings, which allowed us to provide a high level of support and share a strong, united, student voice. Our role in these meetings was to provide a student's perspective on club activities and to support the activities the clubs have planned throughout the year, by approving club grant applications and supporting clubs if amendments or further information was needed. I would like to commend the clubs for their determined and ongoing

endeavours throughout the year, specifically the AMESS and Snow Club for their continued support to students and other clubs.

### **DEPUTY VICE CHANCELLOR MEETINGS**

Throughout the year, I was fortunate to have the opportunity to meet monthly with the Deputy Vice-Chancellor Students and Global Engagement Tere Mc-Gonagle Daly. These meetings provided an opportunity to share student voice to the senior leadership team, and to discuss with Tere the vision of students on campus, and changes that students were recommending. Tere was able to provide insight into areas that may have been difficult to access, and open doors that were inaccessible to others. I would like to thank Tere for his support and for his flexibility in finding time to meet and look to solutions. I am also grateful that Tere was able to meet with the Pasifika and Māori Presidents and I, to discuss the diverse student experience at Massey.

### **ACADEMIC BOARD**

Due to the by-election, I was unable to take a position on the academic board, as academic board requirements meant that all positions had to be filled prior to March. I would like to acknowledge the significant efforts made by the Engagement Officer Michaela Futter, who was able to continue this role following on from her co-presidency.

### **NZUSA NATIONAL COUNCIL**

I served as a member of the NZUSA council, during an unstable time for NZUSA, with members moving to leave NZUSA and critical of the council's and NZUSA's structure. I would like to acknowledge the perseverance and efforts made by the NZUSA President Andrew Lessels, and Vice Presidents Fatima Imran and Sam Blackmore. NZUSA is facing a lack of resources and funding due to a decreasing membership and lack of external funding, which has resulted in issues around the capability and validity of NZUSA. I hope to see a more well-resourced and effective NZUSA in 2023, especially as it is a national election year and student voices must be lifted. It was a joy to build positive relationships with student leaders from around Aotearoa, and I would like to thank AUSA and LUSA for hosting memorable and engaging National Council meetings throughout the year. I am honoured to have been chair of the August 2022 National Council meeting which was held at Lincoln University. It is my vision that there will be stronger participation by partner associations Te Mana Akonga and Tauria Pasifika in the future, and I recommended opening the doors to council to all Māori and Pasific student leaders from 2023.

### **NZUSA AGM (CONGRESS)**

This November 2022, NZUSA hosted Congress together with the annual Student Voice Summit, at Wellington's MAWSA campus. I was grateful to be able to attend with support from the Engagement Officer who joined me. During the NZUSA AGM we confirmed previous AGM minutes and supported changes to the NZUSA levy structure which will mean more equitable levy charges from 2022. We also confirmed the 2023 proposed budget and held the NZUSA elections.

Congratulations to Ellen Dixon who has been elected as the NZUSA 2023 President, with Tangihaere Tukumai Rangimarie and Minnie Kalo Voi to serve as Vice Presidents.

### **NZUSA SGM**

The NZUSA Special General Meeting was held in November 2022, and the key purpose of the meeting was to validate constitutional breaches. The first being that NZUSA National Council is obligated to meet at least 5 times per year and this did not happen in 2022. I expressed my hope that National Council would meet more regularly in 2023. The second was a minor breach regarding notice time required for the SGM in question.

### **MUSAF BOARD MEETINGS**

I joined the MUSAF board immediately in March after becoming ASA President. The board met monthly with the purpose of organising the reviews, restructures, and investigations necessary to amalgamate and restructure the ten Massey Student Associations, into one organisation from 2023. The Chair of the MUSAF board was Fatima Imran, the general students ex officio. The MUSAF board provided direction to Trudy Englebretson, the MUSAF change manager. The work involved in restructuring and combining associations is significant and challenging, and I would like to thank and appreciate the board members and Change General Manager for their work during 2022. In November, MUSAF board members met at the Manawatu campus for a two-day name change wananga hosted by Manawatahi, where we were gifted the name Te Tira Ahu Pae, by Hone Morris who facilitated our wananga. Te Tira Ahu Pae is the name of our student association from 2023, made up of all 10 associations who amalgamated this year.

### **STUDENT BALL COMMITTEE**

The ASA executive were committed to hosting a student ball in 2022, as many of our students had missed out on this experience due to covid in 2021 and 2020. I am pleased that we were able to host the ball in collaboration with Te Waka and MAPSA for the first time. We held several meetings on Fridays in the lead up to the ball, and I would like to acknowledge the efforts and contribution made by the ASA Vice President Marizaan to ensure that this event was a success and enjoyed by students. I am pleased that we were able to sell all 160 tickets and had a wonderful evening that will be remembered by students.

### **THURSDAY'S IN BLACK**

The ASA Vice President, Engagement Officer and I met with members of Thursdays in Black on an irregular basis throughout 2022. The aim was to support the Thursdays in Black facilitator Vivien Whyte to provide direction on a national level to Thursdays in Black clubs, across university campuses. It was rewarding to work with Vivien and we were able to discuss and support in the areas of student health, safety and wellbeing on campus. I hope to see more activity by Thursdays in Black clubs in the future. ASA executive also attended a TiB conference and panel at Auckland University on the 5<sup>th</sup> of May hosted by Vivien and the Auckland Tib club.

### **MEETINGS WITH ALBANY STUDENT PRESIDENTS**

I met regularly with Māori Tumuaki (President) Mikaela Matenga and Pasifika President Delorne Petersen during my time as ASA president. I am proud of the positive relationships we were able to develop as well as the ongoing support we provided for each other during 2022. These strong relationships resulted in Māori and Pasifika representatives attending trainings and events with ASA student representatives, including an end of year event where we could celebrate our achievements such as our student ball that was hosted by Te Waka, ASA and MAPSA. It was my aim to celebrate and uphold the mana of our diverse student communities at Albany, and throughout Massey. I strongly encourage future student leaders to support and collaborate with diverse student representatives at Massey, to respect and empower the all too often unheard voices.

### **ASA GOVERNANCE AND SERVICES MEETINGS**

I had meetings with the ASA general manager on a weekly basis, to provide updates on MUSAF amalgamation progress, and for the purpose of providing other relevant information such as updates from external bodies. Discussions with the General Manager allowed me to be prepared for upcoming events, as well as hold a continued positive relationship between ASA governance and services. When necessary, I also attended ASA staff meetings to provide updates from the ASA executive and hear feedback from staff. I would like to especially thank the ASA general manager Jacqueline Adams for her ongoing support and advice throughout my role, the positive outlook and substantial work she has done in preparation for the association amalgamation, and for the support she has provided to the staff during these changing times.

### **PASTORAL CODE OF CARE COMMITTEE**

In 2022, student representatives from across Massey began to meet with Massey's Wellbeing staff to discuss Massey's developing work on the Pastoral Code of Care. Massey is in the process of adopting the code, and this will be an ongoing project, requiring support and attention from future student representatives. Massey is still grappling with understanding their duties according to the code, adapting to meet code requirements, all while protecting the wellbeing of students on and off campus. I advocated for these meetings to be held because it is important that decisions regarding the health, safety and wellbeing of students involve student consultation and feedback.

### **STUDENT ACCOMMODATION MEETINGS**

Accommodation staff reached out to the ASA executive hoping to have meetings to share more information about activities and events, with the hope of being collaborative. ASA executive met with student accommodation throughout the year to share event plans and dates. This enabled us to better support each other, run events that were mutually beneficial and harmonious. This is a key relationship that I hope future student representatives continue in 2023 and onward.



## DISABILITY ACTION PLAN COMMITTEE

Disability at Massey, as well as a few MUSAF student representatives, met regularly with Amy Heise to discuss Massey's Disability Action Plan response. Disability at Massey shared their frustration and disappointment at not being consulted on regarding Massey's DAP, and I supported DAM in these meetings with Amy. MUSAF has confirmed that Disability at Massey has the mandate to represent on behalf of student representatives, which the university is slowly coming to accept. From 2023, Disability at Massey will be formally endorsed as an alliance partner of Te Tira Ahu Pae, with the full mandate to represent disabled students, and will continue to work with Massey Staff on the Disability Action Plan implementation.

## ASA Executive Training

ASA incoming executives were provided training in May 2022 by ASA and Massey staff, covering a wide range of topics. ASA staff were able to provide insight and advice on the student association structure, including financial training to understand annual budgets, events training to support on campus events and activities, as well as advice on understanding student levy agreements and the advocacy system. Massey staff including Caitlin Barlow Groome and Kristina Sokolova provided trainings in the areas of student advocacy, how to be a student representative, and personal 'strengths' training. We were also provided a training on managing disclosures of sexual harm, by Eliza Melling, Massey's sexual harm prevention advisor. We also invited Māori and Pasifika student representatives who attended many of these training sessions alongside ASA student representatives.

## Events

Here are some of the 2022 events that I supported and facilitated in my role as ASA President for 2022.

- **Sex Quiz**
- **Orientation Week Semester 2**
- **Re O Week**
- **Clubs Day in Semester 2**
- **Thursdays in Black BBQs**
- **Mihi Whakatau Welcoming Students to Campus**
- **Lecturer of The Year**
- **Clubs Prize Giving**
- **Orange Party**
- **ASA 2022 Student Ball**
- **International Students Amazing Race**
- **Movies at night in the student Plaza**
- **Student Accommodation Fundraiser Quiz**

## Special Projects

### INNOVATION COMPLEX BUILDING

I was not invited to be involved with the IC building development as the 2021 president was, however, I was provided information regarding the building from Tere, as we wanted to ensure toilets would be gender neutral and the building would be accessible and inviting to students. In November ASA student executive and ASA staff were invited for a tour of the building which is expected to be open for students from semester 1, 2023. The building is attractive and student spaces appear well equipped. There are also some spaces to gather and collaborate which I hope will improve the 'stickability' of the Albany campus. We do have concerns about the building's accessibility and the way gender neutral toilets are being labelled, so future feedback from students will be essential to ensure that the IC building is fit for purpose for students.

### PERIOD PRODUCT PROVISION ON CAMPUS

Since 2021, the ASA engagement officer Michaela Futter has been exploring the possibility of Massey funding a period product trial, to provide free products to students on campus. I supported the Engagement Officer with this, especially when Massey staff moved to delay the trial. Eventually, ASA committed its own funds to create this provision, which has been taken up by students extremely well, and we are still working with Massey to ensure that they do implement their trial. It will be incredibly important that future representatives keep moving this project forward as the benefits to students are significant. I am very proud of the hard work, passion, and determination exhibited by the Engagement Officer in advocating for this project.

### TE TIRA AHU PAE

In November 2022, the Massey University Student Association Federation was gifted the name Te Tira Ahu Pae, which means 'a collective who are travelling toward the next horizon'. The work to amalgamate 10 associations and become one has been extensive, challenging, and complex. I spent much of my time after becoming the ASA President seeking to understand the details of the amalgamation and where it was positioned. The ten associations comprised of a general, Māori and pasifika association from each of the three campuses, as well as the distance student's association.

It was important to the 10 associations that we followed a Te Tiriti led approach when amalgamating, and this is reflected in the co governed board, as well as having Māori, Pasifika and general presidents who will lead Te Tira Ahu Pae together.

We also ensured that each campus would have a minimum of four student representatives, as well as on campus association staff in support.

Many long meetings were held, and impassioned discussions, due to a strong desire to get the amalgamation right from the start, and to acknowledge and empower all the groups coming

together as one. I am incredibly hopeful that the outcome will be empowering to all students and I look forward to seeing the future of Te Tira Ahu Pae.

## Recommendations

2023 will be a sensitive year for student representation at Massey University, and it is important that the future student representatives of Te Tira Ahu Pae move forward passionately and positively, with community, perseverance, and hope, as key values that will lead to success. Remember, do not be afraid to delegate, and share the mahi. Your student representative peers will be your strength and support while you advocate for the betterment of the student community at Massey. Do not hesitate to take risks, and to seek answers. Do not accept face value appearances, always strive for better. Lastly, know when and how to say no. As a student representative you will have opportunities constantly coming to you, and it is wise to understand your limits. We cannot do everything, so prioritise and aim to do a few things well.

## Final Statement

I would like to acknowledge and thank the ASA staff for everything they have done in 2022, to support myself and our student community at Massey. Without the ongoing guidance and support from the General Manager Jacqueline Adams, I would not have been successful in this role. I always felt prepared and confident because I had the association staff behind me, I warmly thank you. I would also like to acknowledge that it has been a challenging time with much unknown, and I appreciate the perseverance and diligence of staff in these difficult times. Many of our ASA staff have had to take on tasks outside of their job description to support students and this has not gone unnoticed by the ASA student executive. Thank you also to our incredible advocacy team who have made sacrifices in order to support students in need, your support and kindness to students will never be forgotten.

I would like to thank the ASA executive team for their ongoing support and incredible mahi throughout 2022 with special thanks to the Vice President and Engagement Officer who supported me throughout my term, we were our best when we collaborated and worked together. I am proud of what you have achieved this year, and your unfailing commitment to the ASA regardless of the obstacles you may have faced. You will be missed!

I would like to finally thank Māori Tumuaiki Mikaela Matenga, and the Pasifika President Delorne Petersen, as well as Aniva and the Albany Pasifika student representatives Lilly and Stephine for their support, openness, and willingness to share and collaborate. I have been enriched and impacted positively by the relationships we formed. I will always remember the teachings and wisdom you have shared.

**Jake Law**  
**President**  
**27 November 2022**

## ASA Vice President's Summary Report 2022



Kia ora koutou,

When I first applied for the position of Vice President during the 2021 Auckland lockdown, I had no idea what this job would have in store for me. I thought it sounded like an amazing opportunity and wanted to give it a go. I knew very little about how a student association ran or even the support that they offered to students. Now, at the end of my term I am so grateful to have done this job and learned so much from my role. I very quickly learned all the details, planning and meetings that go into advocating for our Albany students. I started my

role very passionate, ambitious and ready to create change for our students. I had the opportunity to meet some incredible Massey staff members, student executives and ASA staff. When I started my role, the campus still didn't have a lot of life in it due to a lot of classes being moved to online. This was very challenging as our student executive team were trying to engage and provide events for our students. It was a big goal for us to aim to keep regular weekly events on our Albany campus. This proved to be quite challenging due to COVID-19, staff shortages and student executive shortages.

I unfortunately had to miss all of our in-person events during the 2022 semester 1 orientation week due to getting COVID-19. I found this so challenging not being able to help and meet our students coming back to campus. I was still able to join along for our online events. We were able to host a very successful Sex Quiz during March. We had a fantastic turnout and people really enjoyed having in person events again. The feedback we received from this event, cemented our understanding that there was a great need for in person events. Due to COVID-19 many of our students completed their degrees completely online and without the opportunity to create a community of students around them. Our student executives wanted to provide this opportunity for our students to meet other people and to just have some fun.

During my term I was able to learn about all of the truly amazing support that Massey offers to our students and the passionate people behind it. The experience of being the 2022 ASA Vice President is something that I will never forget! I learned so many different new skills and was able to grow and mature as a person. Being in this role gave me plenty of opportunity to grow

my confidence and authority in my voice. As I am a business student, I was also able to use a lot of what I learned in class in this role. This made my role an amazing learning opportunity.

I want to thank our amazing team of ASA staff members for all of their help and support during this year. Even though we were very short staffed this year and there was a lot of uncertainty, our ASA staff jumped in and did what was needed in order to support our students. I also want to thank our 2022 student executive team, Michaela Futter and Jake Law. By the end of the year there were only three of us left, and we relied a lot on one another to get through the year. We became each other's support and soundboard. I also want to thank Kristina Sokolova for all of the development opportunities during my time at ASA. Kristina was always there to be a listening ear and to provide great advice.

It was an incredibly challenging year with balancing full time studying and being Vice President, but wow what a journey it has been! I made so many connections and friends along the way, and I will forever be grateful to ASA for this incredible experience.

- Marizaan Zwart

# ASA Vice President's Full Report 2022

## Introduction

This report outlines any work that was performed and carried out as the Vice President of the Albany Students' Association during my term. This term ran from December 2021 to November 2022. The report will outline executive committee meetings, additional committee meetings and any events that I was a part of. The report will be concluded with some recommendations for the future incoming executives.

## Executive Committee Meetings

### FORTNIGHTLY EXECUTIVE MEETINGS

Our executive meetings were held fortnightly throughout the year. These were typically held on a Thursday at 5 pm. There were some instances when the meeting day or time had to be adjusted to accommodate schedules or events. I attended 21 out of the 22 meetings held in 2022 and was responsible for preparing and circulating the meeting agenda and any supporting documents. During these meetings, our executive members shared a verbal report of their past fortnight and how they have been advocating for students. These meetings were also used as a time to consult with students who attended our meetings on different issues and concerns. One of the significant issues which arose from these meetings was the uncertainty that our students faced while studying due to the COVID-19 pandemic. Another significant issue which arose during these issues was the upcoming amalgamation of all the Massey Student associations (MUSAF). During the year we had to have a small selection of executive meetings over Zoom due to executive illness and executive schedules. COVID-19 played a major role as it was still a big threat to our students and our executive team. Our executive meetings typically ran between an hour to two hours, depending on the week and the workload.

### ANNUAL GENERAL MEETING

As the Vice President, it was my responsibility to write the agenda, create a PowerPoint and complete the meeting minutes. During our AGM we discussed the financial matters of ASA, general association business, updates to our student executive honorarium, and discussed the upcoming ASA ball. We had 31 people in attendance for our annual general meeting.

### SPECIAL GENERAL MEETING

This year our special general meeting was held in person and was extremely important as this was the time to consult with our student body about the amalgamation of all of the student associations. We had around 36 students join our meeting. Our special general meeting was held on Wednesday 19<sup>th</sup> October and lasted for an hour and a half. During this meeting, our student executives were able to present the planned changes to our students and created a space where they could ask questions and clarify any part of the process.

## Committee Meetings

### **NZUSA POLICY COMMITTEE**

I have attended about 5 virtual meetings over Zoom and one in-person meeting in Wellington for the NZUSA policy committee. As the committee was smaller than usual this year, we decided to all work collectively on the policies required to be reviewed. We were able to review and update the external appointments policy, the complaints and disclosures policy, and the bullying and harassment policy and we were able to construct a new accountability policy and a code of conduct policy. The NZUSA policy committee consisted of Fatima Imran (NZUSA Co-Vice President), Marla Beissel (MUSA President), Elizabeth Hodgson (MAWSA Co-President) and me.

### **THURSDAYS IN BLACK NATIONAL COUNCIL**

During 2022, I was a part of the Thursdays in Black National Council. This council helped to connect Thursdays in Black clubs and executives from all over New Zealand with monthly virtual meetings to discuss issues facing our students and our country in the sexual harm space. These meetings were also beneficial to discuss possible national events or collaborations in order to further promote the work of Thursdays in Black. ASA was represented by Jake Law (President), Michaela Futter (Engagement Officer) and me. These national council meetings were invaluable, as we were able to discuss and plan with other student executives. During May, I was able to attend a kōrero hosted by Auckland University. There was a panel of speakers including Marama Davidson, Minister for the Prevention of Family Violence and Sexual Violence. During this event, students were able to discuss how we as students are able to make bigger changes to our communities and implement safety for all students in New Zealand.

### **HEALTH AND SAFETY COMMITTEE**

I have attended two virtual meetings for the Health and Safety committee over Zoom, this was due to scheduling conflicts with my class timetable. During these meetings, I was able to meet more of Massey's operations staff and to hear about how Massey is working to keep their staff and students safe during the COVID-19 pandemic. A health and safety twilight walkthrough was scheduled but was cancelled due to weather concerns. Our executive team were able to participate in the health and safety walkthrough of the Albany campus in November. During this walkthrough, we were put into teams and assigned different sections of the campus. We were then able to identify different safety issues which will be addressed by the Massey team during the summer break.

**ACADEMIC INTEGRITY COMMITTEE**

I have attended seven virtual meetings over Zoom for the Academic Integrity Committee during my term. In these meetings, each Massey school would discuss any relevant academic integrity cases that have arisen since the last meeting and discuss how they are being handled. This committee has been working on updating its policy regarding procedures for managing student academic integrity breaches. I found this committee very interesting, as many of the discussions by the staff would typically not be heard by students. It gave me an insight into what was happening behind the scenes regarding academic integrity at Massey.

**CLUBS, SOCIETIES, AND CULTURAL GROUPS COMMITTEE**

I have attended five meetings for the clubs, societies and cultural groups committees. At the first meeting, I was sitting in as ASA did not have an engagement officer, as we were waiting for the by-election. In these meetings, the committee would review grant submissions made by Massey clubs, and either approve or decline the funding. I enjoyed this committee as it was all about engaging our clubs and students. Near the end of the year due to committee member changes, the committee had to switch to emails in order to approve club grant requests.

**MASSEY BUSINESS SCHOOL STUDENT STAFF LIAISON COMMITTEE**

I have attended one virtual meeting over Zoom and two in-person meetings to discuss issues that our business students may be facing on the Albany campus. Unfortunately, I did have to miss some of the meetings as ASA was hosting events during these times. During these meetings, students were able to discuss with lecturers and Massey Business School staff the different issues which our students are facing. Some of these issues included the inconsistency regarding online and in-person classes, courses over assessing students and the option to include more workplace learning for students. As a business student, I found it invaluable to hear from my fellow students on different issues currently facing the Business School.

**MASSEY BUSINESS SCHOOL TEACHING AND LEARNING COMMITTEE**

I have attended five virtual meetings over Zoom for the Massey Business School Teaching and Learning Committee. This committee consists of lecturers from each department of the Massey Business School. During these committee meetings, the representative from each department would give a brief overview of what they have been working on and how the students are doing. These committee meetings also had occasional presentations from lectures regarding certain issues. These issues consisted of students struggling to pass economics and finance exams, and the head of the department presenting data that supported providing a resit of these tests. The committee has also discussed some issues that students may be facing transitioning from high school to university standards.



### ELECTION SUB-COMMITTEE

I was part of the ASA election sub-committee for the by-elections held in March 2022 for the position of President, Engagement Officer, Education Officer, and Cultural Officer. This committee consisted of Rohni Subbian (Returning Officer), Angelo Fray (Welfare Officer), Michaela Futter (Co-President) and myself.

## Conferences

### NZUSA PRESIDENT TRAINING

In January 2022, NZUSA held their annual training for incoming student presidents. At the time we had Co-Presidents, Michaela Futter and Ben Austin. Unfortunately, due to a work commitment, Ben was unable to attend the training, so I was invited to attend along with Michaela. It was a very busy weekend of meeting new presidents and getting right into discussing student issues and political issues. As I was the only non-president attending this training, I was able to make connections with people I may not have been able to meet in person. This training consisted of media training, governance and financial training, partnership in tertiary education and how to work alongside a general manager. Through this training, I was able to meet a lot of new student executives working in the student politics space and was able to share my goals for this role and get advice from students who have been in this role previously.

## Events

During the first semester of 2022, there was still COVID-19 present in the community which meant we had to readjust some of our events. Our executive team this year wanted to ensure that we deliver consistent weekly events for our students. As many classes were moved online for the semester, we struggled with engagement from our students. I helped to set up events and helped to serve food to our students. I also made sure to post about all of our events on my course forums to try to reach more students.

- **Executive by-election Q&A** – To raise awareness for our by-election, some of our executive team stood out on the lawn with goodie bags and created an area for students to relax. We used this event to talk to more students about the available positions and on how they could get involved on our Albany campus.
- **Sex Quiz** – I helped with planning the prizes and checking over the PowerPoint to ensure there were no mistakes. On the night I was part of the team who checked all answers submitted by the participating students.
- **ASA Annual General meeting** – I was responsible for the AGM agenda and taking meeting minutes.

- **Easter with the executive** – our executive team served hot cross buns and hot chocolate to students. This event was also a way for new students to meet our team and to hear about what we can do for them.
- **Zui** – Our ASA executive were able to attend an online hui with Chloe Swarbrick and fellow student associations from around New Zealand to discuss how we as student executives can further support our students through the COVID-19 pandemic.
- **Orange Party** – We held an orange party at Mama Loco to celebrate Auckland moving to the orange light setting. This was a great relaxed event where students could meet each other and have some food.
- **Shrek 2 Movie Night** – ASA held an intimate movie night to welcome our students to the remainder of Semester 1. Our students voted to show Shrek 2. I dressed up in our green ASA jumpsuits and helped to promote the event to our students.
- **Thursdays in Black BBQ** – To raise more awareness for Thursdays in Black on our campus, we decided to have a cheese toastie BBQ. Although there were not many students on campus, due to classes moving online, we were able to meet with a lot of new students and new volunteers. At this event I met a few new students and was able to tell them about everything that ASA offers to our students.
- **Pink Ribbon Brunch** – I helped to encourage our new Women in Economics and Finance club to create a pink ribbon brunch. I sent invitations to Massey staff and helped to spread the word among our students. Although the turnout was smaller than the club intended, it went really well and all attendees enjoyed it. I support their club executive with planning the event and with the setting up and packing down. It was successful in my goal to encourage a new club to hold events for our students.
- **Welcome Back Week** – To welcome our students back to campus for the remainder of Semester 1, we held a welcome back week. I had the privilege of spinning the winning wheel for our students on our social media pages. This went really well, and we had a lot of engagement from students. I also assisted with the hot dogs and talking to some of our new students.
- **Drag Bingo** – I promoted this event to students to encourage attendance.
- **Consultation for Coats** – ASA was contacted by Massey staff regarding lost and found property which had been abandoned multiple years prior. We then decided to clean all of the clothing and give it back to the students. I organised clothing racks in order to properly display the clothes and items to the students. Our student executive then used this as an opportunity to do some consultation with our students and hear more about what their student experience has been. This event was very successful, and we created an opportunity to hear from a range of our students.
- **Period Party** – During 2021, our engagement officer Michaela Futter was able to identify that many of our students are faced with period poverty. Together we ran

the period party for our Albany-based students. We provided lunch and had a nurse come in to discuss all things periods and period stigma. This was a fantastic event as it got the conversation moving about periods and the experience of different people who bleed.

- **Campus Kai event**
- **Mayoral Candidate Debate**
- **The Last Dance Ball** – I helped to plan, coordinate, and execute the 2022 ball alongside our ball committee.
- **Thursdays in Black National Day of Action** – As our executive team were already working at capacity, we decided to host a more intimate event for the Thursdays in Black National Day of Action. Michaela and I set up a coffee stand and offered coffee and branded cookies organised specifically for this event to our students. We created this opportunity to discuss with our students about the possibility of creating a Thursdays in Black student club in the future.
- **Mature Students Morning Tea**
- **Clubs' Prizegiving**
- **Class Advocate and Volunteer Awards**
- **Lecturer of the Year Event** – I had the privilege of helping to welcome Massey staff and lecturers to the event and pass out certificates. I also helped to pack down the event afterwards.

## Special Projects

### THE LAST DANCE BALL

From the start of my role, I had a hope that ASA would be able to provide a ball for our students in 2022. In 2020 and 2021, the balls, after substantial investment in their planning had to be cancelled last minute due to Auckland going into lockdowns. After doing thorough consultation with our students, we decided that we had to host a fun ball night for our students. As ASA's Campus Culture Coordinator position was vacant, I stepped up and took charge of the ball arrangements. I helped to keep our ball committee on track and communicate with all our vendors. ASA collaborated with Te Waka o ngā Ākonga Māori and MAPSA for our ball this year. The work that I undertook with the support of the ball committee meant that the ball was a great success. We achieved a sold-out ball hosting 160 guests and even had a waiting list of students. On the day of the ball, I was at the venue bright and early to start setting up and preparing for our students to arrive. The whole event went well, and we received fantastic verbal feedback on the night. This was later re-iterated in our post-ball survey. I stayed after the ball to pack down and ensure that the venue was left in great condition.

### RECOMMENDATIONS

My recommendation for any incoming executive is to pace yourself. At the start of this position, I had so many big goals and plans for how I wanted to improve the lives of our students. COVID-19 has proven that plans can change very quickly, and you need to be able to adapt to these changes. I would also recommend spending the time getting to know your fellow executive team at the start of your position. These are the people who will understand this position and they will be the people you need to rely on to achieve goals and make things happen. My final recommendation is to remind yourself of what a privilege it is to serve our students and to fight for their voices to be heard.

### FINAL STATEMENT

Being the ASA Vice President in 2022 has been an incredibly enriching experience. While in this role I was able to develop different skills and meet a lot of the incredible staff that work at Massey and ASA. It has been an amazing experience and I will treasure it forever.

**Marizaan Zwart**  
**ASA Vice President**  
**30 November 2022**

## ASA Engagement Officer's Summary Report 2022



Kia Orana,

2022 was such a brief but exciting year. However, as Covid continued to affect our students, we, too, began to feel the effects of social isolation and burnout. Nevertheless, our team continued to provide critical services and events for students, including free period products and isolation packs. During this time, I regularly checked in with the team to discuss their health and wellbeing, as it was a demanding time for all executive members.

This year, I learnt the importance of perseverance when advocating for change. When campaigning for student issues, I was often met with resistance by the university, which required me to constantly fight for what students needed. I also acknowledged how critical it was for students to have meaningful connections with their peers. During our mature students' high-tea event, I initiated conversations with students to check their wellbeing and offer support.

I am incredibly grateful to have been allowed to be part of the ASA. Throughout my term as an Engagement officer, I developed the soft skills necessary for my career and matured into a confident leader. Thank you to the 2022 operations team; you gave me direction when I did not know where to go. Thank you to the 2022 executive team; you inspired me, even when I wanted to give up. I am forever grateful for this experience, which I will not soon forget.

Michaela

# ASA Vice President's Full Report 2022

## Introduction

This report serves to outline the work carried out by the Engagement Officer of the Albany Students' Association. It recounts tasks carried out between January 2022 to November 2022, looking at the executive committee meetings, additional committee meetings, events, and special projects I have undertaken. Finally, I will conclude the report with final recommendations for incoming executives of Te Tira Ahu Pae.

## Executive Committee Meetings

### FORTNIGHTLY EXECUTIVE MEETINGS

Executive meetings were held fortnightly throughout the year. I often led many discussion items in part one, including critical work on period poverty, diversity and inclusion, Thursdays' in Black (TiB) and international students' issues. I attended all 22 executive meetings during my term. My role was to put forward agenda items before the meeting. This work often involved reviewing supporting documents such as financial statements, minutes, planning documents and policies for approval. These meetings were an excellent opportunity to communicate and collaborate with the ASEC and other attendees on issues and events affecting students. It was great to have clubs such as AMESS in attendance during Part One of these meetings. It allowed us to receive valuable feedback and insights on student issues.

Additionally, these meetings provided an opportunity to discuss in detail what each executive member had been doing for the past fortnight and how we could collaborate to ensure equitable outcomes for our taura. The most significant issue was Massey University Students Association Federation (MUSAF) changes. This mahi involved ongoing consultation with students at ASEC meetings and multiple hui throughout the year in discussing staff and representation reviews.

It is important to note that a handful of the executive meetings were held via Zoom this year due to the Covid-19 pandemic. Online meetings somewhat impaired the ability of students to engage in that space as it became a very overwhelming time and experience.

### ANNUAL GENERAL MEETING

As Engagement Officer, I reviewed the agenda and discussed the motions, constitution, financial matters, and general business with other executives. During this meeting, we approved the minutes of the previous AGM, the 2021 financial statement, the 2021 Annual report, and the 2022 budget. Furthermore, we ratified the MOU between Te Waka O Nga Akonga Māori and the ASA as a sign of good faith and our continuing positive relationship. Excitingly, we shared our plans to hold the first ASA ball in three years and reviewed the feedback on what ball theme and ticket price students supported.

### **SPECIAL GENERAL MEETING**

Our SGM was held in person on 19th October 2022, with roughly 40 people in attendance. During this meeting, we approved significant changes concerning the amalgamation of the ten student associations. We also approved \$14,000 for the provision of period products in 2023. We had detailed questions and answers to discuss the fundamental changes to the new representative body and how these would impact students. After significantly contributing to the ASA, I was grateful to receive a life membership.

### **ACADEMIC BOARD**

I represented Albany students on Academic Board which held nine meetings throughout the year. My role was to advise Council and the Vice-Chancellor on all academic matters relating to teaching, learning and research, including academic policy formation.

### **PASTORAL CODE OF CARE COMMITTEE**

In 2022, student representatives from Massey University met with Massey's Wellbeing staff to discuss the university's developing work on the Pastoral Code of Care. Massey is in the process of adopting the code, and this will be an ongoing project requiring support and attention from future student representatives. Massey is still grappling with understanding their pastoral duties and adapting to meet code requirements while protecting students' wellbeing on and off campus. I regularly attended these meetings because decisions regarding students' health, safety and wellbeing must involve student consultation and feedback.

### **THURSDAYS IN BLACK**

I sat on TiB National Council alongside the President and Vice-President. TiB held monthly council meetings to update the membership about sexual harm prevention campaigns and what each association was doing on their campuses. On Thursday, 5<sup>th</sup> May, I was fortunate to attend a kōrero and kai event held at Auckland University. We discussed what we could do to achieve a university community that upholds justice and wellbeing for survivors. It was a thought-provoking event with six panellists from various advocacy groups, including Marama Davidson, Minister for the Prevention of Family Violence and Sexual Violence. I want to thank Vivien Whyte for her incredible mahi in this space throughout 2022.

### **CLUBS, SOCIETIES AND CULTURAL GROUPS (CSCG)**

I attended all six meetings for the Clubs, Societies and Cultural groups (CSCG) to approve grant applications. My role in these meetings was to provide a student's perspective on club activities and to support the activities the clubs have planned throughout the year by approving club grant applications and supporting clubs through consultation.

### DISABILITY ACTION PLAN COMMITTEE

I joined a group of Massey students to discuss provisions for students experiencing disabilities. This work involved ongoing fortnightly discussions in reviewing how the university can provide more equitable resources and support for disabled students. I helped inform Disability at Massey (DAM), a student-led group advocating for better service provision for students experiencing disability at university. As a student representative, I met regularly with Amy Heise to discuss Massey's Disability Action Plan (DAP) response. This process was frustrating and disappointing as students needed to be proactively consulted regarding Massey's DAP, which they weren't. I supported DAM in these meetings with Amy by providing informed responses and linking students with supportive staff members. From 2023, Disability at Massey will be formally endorsed as an alliance partner of Te Tira Ahu Pae, with the full mandate to represent disabled students, and will continue to work with Massey Staff on the Disability Action Plan implementation.

### NZUSA PRESIDENTS TRAINING

In January, NZUSA held a conference in Wellington for all the Students' Associations to get together and discuss student politics, the Tertiary Education Union, Thursdays in Black, media training, and how to plan our year. It was a jam-packed weekend of important kōrero, and I learned that there are many considerations to be made in a leadership role like this. Through this conference, I met many new people and discussed my and our collective goals for the year, which motivated me to plan early and get involved.

### NZUSA AGM (CONGRESS)

This November 2022, NZUSA hosted their annual Congress with the Student Voice Summit at the Massey Wellington campus. I was grateful to be able to attend alongside the President, Jake Law. During the NZUSA AGM, the members confirmed previous AGM minutes and supported changes to the NZUSA levy structure, resulting in more equitable levy charges from 2023. Furthermore, we approved the 2023 proposed budget and held the NZUSA elections. Finally, I would like to congratulate Ellen Dixon, who was elected as the NZUSA 2023 President, and Tangihaere Tukumai Rangimarie and Minnie Kalo Voi, who will serve as Vice Presidents.

## Events/Other work

- **Thursdays in Black (TiB)**- I brainstormed, planned, and facilitated many TiB events this year. These involved a Fairytales & Fairybread event as part of a book launch, cookies and coffee chats, a BBQ event and other small online engagements. I also attended a panel discussion hosted at AUSA with Marama Davidson.
- **Shrek Movie Night**- I consulted, planned and helped host a movie night in the Student Central area for students to de-stress.
- **Orange Light Social**- I helped plan and facilitate an in-person social event to encourage students to be social after extended periods of isolation.
- **Sex Quiz**- I ushered guests in on the night and assisted in giving out spot prizes.



- **O'Week/Housewarming-** In Semester two, we held Housewarming week. I helped with the setup and pack down of the event, managed the ASA stall and served students food.
- **Zui-** ASA attending a Zui with Chloe Swarbrick to discuss student health during Covid-19
- **Massive Magazine-** During Semester 1, I wrote multiple columns for the student magazine.
- **Isolation packs-** I did a photoshoot with the GM to compile a yoga exercise manual for isolated students.
- **Consultation for Coats-** I helped organise the clothes and set up/pack down the event. I also engaged with new students and discussed our services, upcoming events and how to stay in touch.
- **International Flavours potluck dinner-** I helped set up and pack for this event. I also engaged with new students and discussed our services, upcoming events and how to stay in touch.
- **Amazing Race-** I facilitated this event alongside the President. We organised a Kahoot quiz for students and had discussions regarding our services.
- **Mature students' event-** I planned and developed the Mature students' event and provided the operations team with feedback on how well received the event was.
- **Class Advocate and Volunteer awards-** I attended the class advocate training sessions throughout the year and celebrated with our class advocates and volunteers at the end of year awards ceremony.
- **Clubs' prizegiving-** I attended the clubs' prizegiving and encouraged other clubs and executives to attend.
- **TEU strike action for equitable pay-** I attended the first strike and discussed the strike issues with staff members. Following this, I organised tea and coffee for staff in the lounge.
- **NZISA rep council-** I attended monthly meetings with other student association reps and the NZISA executive to discuss issues affecting international students. These meetings included discussions concerning insurance coverage, face-to-face support, visa issues, the Pastoral Code of Care, and working in NZ. I also facilitated a stall at the NZISA annual roadshow.
- **Lecturer of the Year (LOTY)-** I helped set up and pack down for LOTY. In addition, I welcomed staff to the event and awarded them their respective certificates.

## Special Projects

### PERIOD PANEL DISCUSSION

As part of my campaign for free period products for students, I planned and hosted a period panel discussion in 2. I organised Jacquie O'Connor, a Registered Nurse, to be our guest speaker for the panel discussion. Students attending were welcomed with food and drink on arrival, and once they settled in, we began a conversation about period products, moon cycles, how to use reusable products, and how we can take care of ourselves during our cycle. The turnout was outstanding, and the engagement with the conversation and material was excellent.

### PERIOD PRODUCT PROVISION

Following on from two years of Period Panel Discussions, I took it upon myself to secure funding to provide students on the Albany campus with free period products. Subsequently, during

semester 2 2022, ASA offered single-use and reusable products to students, saving students roughly \$2000. This offering was incredible work that required a whole team approach. As a result, significant funding has been secured for this mahi to continue in 2023.

### **MAYORAL DEBATE**

I helped organise and deliver an Auckland mayoral debate alongside AUSA, which involved reaching out to the candidates, finding someone to MC the event, organising gifts for the speakers and promoting the event to students.

### **FREE FARES**

As part of the national campaign for Free Fares, I planned and chaired meetings with numerous local councillors and MPs, including John Watson, Arena Williams, Vanushi Walters, Dr Neru Leavasa, Erica Stanford and Shanan Halbert. I also presented the Free Fares campaign to the Auckland Council Planning Committee.

### **RECOMMENDATIONS**

When I was elected as a student representative two years ago, I was naïve albeit passionate about student issues. I was not prepared for the mahi that I needed to undertake. New executives can expect to be challenged in every aspect of their being and often pushed to their limits. Student advocacy is not easy, nor does it remain within the bounds of a regular 9-5 job. Your capacity to adapt and respond quickly to change will serve you well in this role. Communication is key to every aspect of this role. Build relationships with operations, staff and other student associations early on, as this will build a support network for you and help to achieve tangible goals.

### **FINAL STATEMENT**

I have wholeheartedly enjoyed the work I completed while in the position of Engagement Officer. I want to thank Marizaan and Jake for always supporting me and being the sounding board, I needed. I also want to thank Kristina Sokolova for providing opportunities for growth and development during my time with ASA.

**Michaela Futter**  
**Engagement Officer**  
**November 23<sup>rd</sup> 2022**